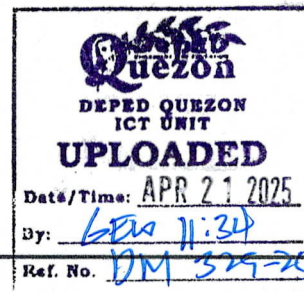




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



15 April 2025

DIVISION MEMORANDUM
DM No. 329, s. 2025

**RESCHEDULING OF TRAINING OF NEWLY HIRED
FINANCE PERSONNEL OF IMPLEMENTING UNITS (IUs)**

**To: Assistant Schools Division Superintendents
Division Chief – SGOD
Public Schools District Supervisors
School Heads – Implementing Units (IUs)**

1. With reference to Division Memorandum No. 194 dated March 5, 2025, the activity Training of Newly Hired Finance Personnel of Implementing Units (IUs) is **rescheduled to April 23-25, 2025**, at M.I. Sevilla's Farm & Resort.
2. This activity is **live-in**. However those beyond 50-kilometer radius may avail of Day zero, and reimbursed the related expenses subject to DepED Order No. 43, s. 2022, "Omnibus Travel Guidelines for all Personnel of the Department of Education."
3. The onsite registration will start at 7:00 am, and the first meal to be served is breakfast.
4. The registration fee for this activity is P5994, and shall be charged to School MOOE/GASS MOOE, along with other related expenses subject to budgeting, accounting, and auditing rules and regulations.
5. All other information contained in DM No. 194, s. 2025 shall remain the same.
6. For immediate dissemination.

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*Rescheduling of Training of Newly Hired
Finance Personnel of 1st*


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

4-21-25

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